

## DEPARTMENT OF EDUCATION

600 Independence Avenue SW., Washington, DC 20202

Phone, 800-USA-LEARN (toll-free). Internet, <http://www.ed.gov/>.

### SECRETARY OF EDUCATION

Chief of Staff

Director, Office of Public Affairs

### Deputy Secretary

Chief of Staff

Director, Office of Educational Technology

Director, Office of Small and Disadvantaged  
Business Utilization

### Assistant Secretary for Civil Rights

Deputy Assistant Secretaries

Director, Enforcement, East

Director, Enforcement, West

Director, Resource Management Group

Director, Program Legal Group

### Under Secretary

Director, Management Operations Staff

Director, Planning and Evaluation Service

Director, Budget Service

### Inspector General

Deputy Inspector General

Assistant Inspector General for Audit  
Services

Assistant Inspector General for Investigation  
Services

Executive Officer, Planning, Analysis, and  
Management Services

### General Counsel

Deputy General Counsel for Program Service

Deputy General Counsel for Postsecondary  
and Departmental Service

Deputy General Counsel for Regulations and  
Legislation Service

### Assistant Secretary for Special Education and Rehabilitative Services

Deputy Assistant Secretary

Director, Special Education Programs

Director, National Institute on Disability and  
Rehabilitation Research

Commissioner, Rehabilitation Services  
Administration

Associate Commissioner, Program  
Operations

Associate Commissioner, Developmental  
Programs

RICHARD W. RILEY

LESLIE THORNTON

DAVID FRANK

MARSHALL S. SMITH, *Acting*

(VACANCY)

LINDA ROBERTS

VIOLA J. SANCHEZ

NORMA V. CANTÚ

ARTHUR COLEMAN, RAYMOND C.

PIERCE

SUSAN BOWERS

CATHY LEWIS, *Acting*

PAUL FAIRLEY

JEANETTE LIM

MARSHALL S. SMITH

DOUGLAS M. FLAMM

ALAN L. GINSBURG

THOMAS P. SKELLY

STEVEN MCNAMARA, *Acting*

JOHN P. HIGGINS, JR.

STEVEN MCNAMARA

DIANNE VAN RIPER

ROBERT K. NAGLE

JAMIEENNE S. STUDLEY, *Acting*

STEVEN Y. WINNICK

(VACANCY)

JAMIEENNE S. STUDLEY

JUDITH E. HEUMANN

HOWARD R. MOSES

THOMAS HEHIR

KATHERINE D. SEELMAN

FREDRIC K. SCHROEDER

MARK SHOOB, *Acting*

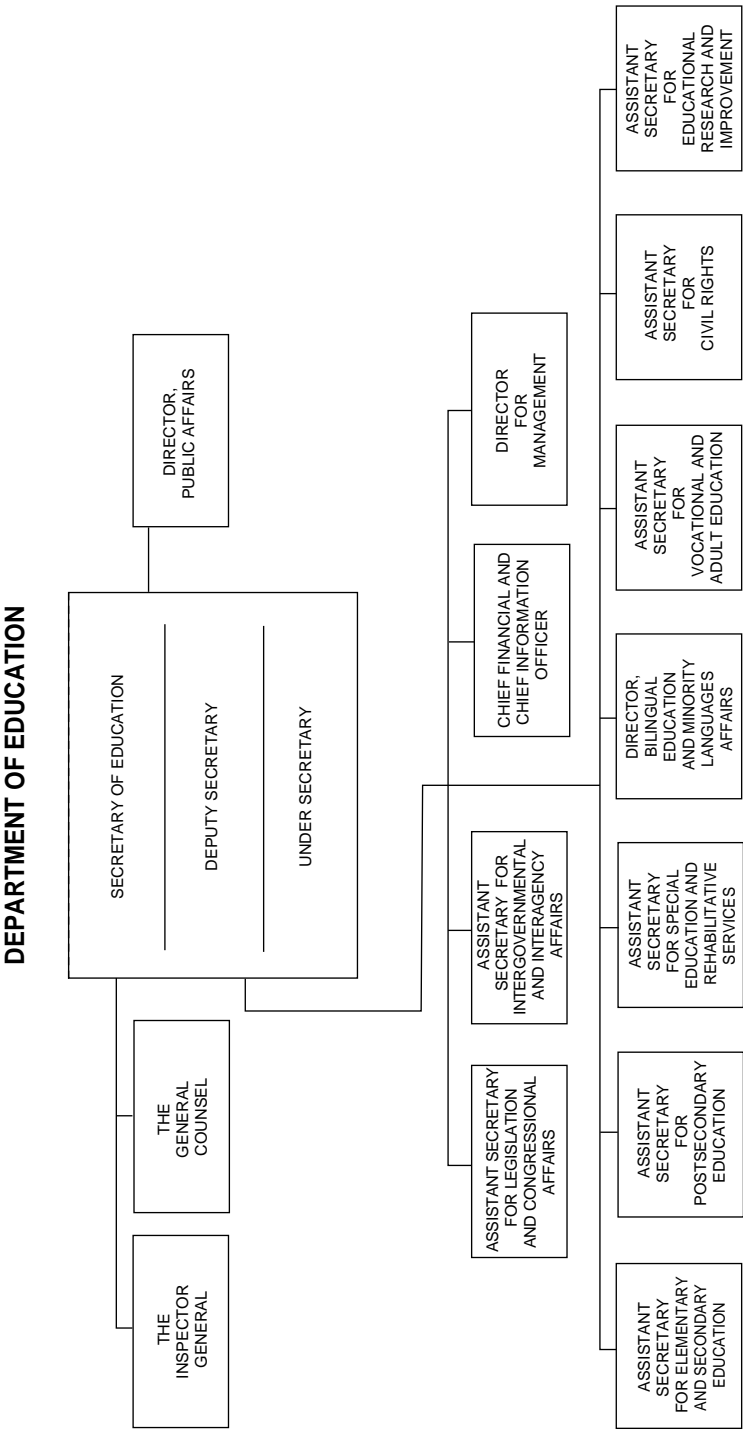
(VACANCY)

Assistant Secretary for Legislation and Congressional Affairs	SCOTT FLEMING, <i>Acting</i>
Deputy Assistant Secretary	SCOTT FLEMING
Director, Legislation Staff	CHARLOTTE FRASS
Director, Congressional Affairs Staff	SCOTT FLEMING, <i>Acting</i>
Assistant Secretary for Intergovernmental and Interagency Affairs	GILBERTO MARIO MORENO
Deputy Assistant Secretary for Intergovernmental and Constituent Relations	JENNIFER DAVIS
Director, Intergovernmental and Interagency Affairs Coordination	PEGGY KERNS
Director, Constituent Relations	FRITZ EDELSTEIN
Director, Office of Non-Public Education	MICHELLE DOYLE
Deputy Assistant Secretary for Regional and Community Services	WILSON GOODE
Director, Community Services	JOHN MCGRATH
Chief Financial and Chief Information Officer	DONALD RAPPAPORT
Deputy Chief Financial Officer	(VACANCY)
Director, Contracts and Purchasing Operations	GLENN PERRY
Director, Financial Improvement, Receivables, and Post Audit Operations	HAZEL FIERs
Director, Grants Policy and Oversight Staff	BLANCA RODRIGUEZ
Deputy Chief Information Officer	GLORIA PARKER
Director, Financial Payments and Cash Management Operations	CHARLIE COLEMAN
Director, Financial Reporting and Systems Operations	MAUREEN SMITH
Director for Management	JOHN P. HIGGINS, JR., <i>Acting</i>
Deputy Director	MARY ELLEN DIX
Director, Equal Employment Opportunity Group	JAMES R. WHITE
Director, Family Policy Compliance Group	LEROY ROOKER
Director, Human Resources Group	VERONICA D. TRIETSCH
Director, Management Systems Improvement Group	ANN MANHEIMER, <i>Acting</i>
Director, Office of Hearings and Appeals	FRANK J. FUREY
Director, Labor Relations Group	JAMES KEENAN
Director, Real Property Group	DAVID HAKOLA
Director, Quality Workplace Group	TONY CONQUES
Director, Health and Environmental Safety Group	DIANE SCHMITZ
Director, Training and Development Group	INGRID KOLB
Assistant Secretary for Postsecondary Education	DAVID A. LONGANECKER
Deputy Assistant Secretary for Policy, Planning, and Innovation	MAUREEN McLAUGHLIN
Deputy Assistant Secretary for Higher Education Programs	CLAUDIO R. PRIETO
Deputy Assistant Secretary for Student Financial Assistance Programs	DIANE E. ROGERS
Director, Policy, Training, and Analysis Service	NINA C. WINKLER
Director, Accounting and Financial Management Service	LINDA L. PAULSEN

Director, Guarantor and Lender Oversight Service	LARRY OXENDINE
Director, Program Systems Service	GERARD A. RUSSOMANO
Director, Institutional Participation and Oversight Service	JEANNE VAN VLANDREN
Director, Debt Collection Service	THOMAS J. PESTKA
Assistant Secretary for Educational Research and Improvement	RICKY TAKAI, <i>Acting</i>
Director, National Institute on Student Achievement, Curriculum, and Assessment	JOSEPH CONATY
Director, National Institute on the Education of At-Risk Students	EDWARD FUENTES
Director, National Institute on Early Childhood Development and Education	NAOMI KARP
Director, National Institute on Educational Governance, Finance, Policymaking, and Management	DEBORAH IMAN
Director, National Institute on Postsecondary Education, Libraries, and Lifelong Learning	CAROLE B. LACAMPAGNE
Director, Office of Reform Assistance and Dissemination	PEIRCE HAMMOND III
Director, National Library of Education	BLANE K. DESSY
Director, Media and Information Services	CYNTHIA DORFMAN
Commissioner, National Center for Education Statistics	PASCAL D. FORGIONE, JR.
Assistant Secretary for Elementary and Secondary Education	GERALD N. TIROZZI
Deputy Assistant Secretaries	JUDITH JOHNSON, JAMES KOHLMOS
Director, Impact Aid Programs	CATHERINE SCHAGH
Director, School Improvement Programs	ARTHUR COLE
Director, Compensatory Education Programs	MARY JEAN LETENDRE
Director, Goals 2000 Program	THOMAS FAGAN
Director, Office of Migrant Education	FRANCISCO GARCIA, <i>Acting</i>
Director, Safe and Drug-Free Schools Program	WILLIAM MODZELESKI
Director, Office of Indian Education	DAVID BEAULIEU
Director, Office of Bilingual Education and Minority Languages Affairs	DELIA POMPA
Deputy Directors	PHYLLIS BARAJAS, DANG PHAM
Assistant Secretary for Vocational and Adult Education	PATRICIA W. MCNEIL
Deputy Assistant Secretary	GARY J. RASMUSSEN
Director, Adult Education and Literacy Division	RONALD S. PUGSLEY
Director, Vocational-Technical Education Division	RONALD CASTALDI, <i>Acting</i>
Director, National Programs Division	DENNIS BERRY

---

*The Department of Education establishes policy for, administers, and coordinates most Federal assistance to education. Its mission is to ensure equal access to education and to promote educational excellence throughout the Nation.*



The Department of Education was created by the Department of Education Organization Act (20 U.S.C. 3411). The Department is administered under the supervision and direction of the Secretary of Education.

### Office of the Secretary

**Secretary** The Secretary of Education advises the President on education plans, policies, and programs of the Federal Government. The Secretary also serves as the Chief Executive Officer of the Department, coordinating and overseeing all Department activities, providing support and encouragement to States and localities on matters related to education, and focusing the resources of the Department and the attention of the country on ensuring equal access to education and promoting educational excellence throughout the Nation. The Deputy Secretary, the Under Secretary, the Assistant Secretaries, the Inspector General, the General Counsel, the Chief Financial Officer, and the Chief Information Officer are the principal officers who assist the Secretary in the overall management of the Department.

### Activities

**Bilingual Education** The Office of Bilingual Education and Minority Languages Affairs administers programs designed to fund activities that assist students with limited English proficiency. The Office administers the discretionary grant competition for 12 grant programs established by law and 1 formula grant program under the Immigrant Education Program. The Office also administers contracts for research and evaluation, technical assistance, and clearinghouse activities to meet the special educational needs of populations with limited English proficiency.

**Civil Rights** The Assistant Secretary for Civil Rights is responsible for ensuring that institutional recipients of Federal financial assistance do not discriminate against American students, faculty, or other individuals on the basis of race, color, national origin, sex, disability, or age.

### Educational Research and Improvement

The Assistant Secretary for Educational Research and Improvement provides national leadership in expanding fundamental knowledge and improving the quality of education. This Office is responsible for conducting and supporting education-related research activities; monitoring the state of education through the collection and analysis of statistical data; promoting the use and application of research and development to improve instructional practices in the classroom; and disseminating these findings and providing technical assistance for specific problems at school sites.

### Elementary and Secondary Education

The Assistant Secretary for Elementary and Secondary Education formulates policy for, directs, and coordinates the Department's activities relating to preschool, elementary, and secondary education. Included are grants and contracts to State educational agencies and local school districts, postsecondary schools, and nonprofit organizations for State and local reform, compensatory, migrant, and Indian education; drug-free schools; other school improvement programs; and impact aid.

**Postsecondary Education** The Assistant Secretary for Postsecondary Education formulates policy and directs and coordinates programs for assistance to postsecondary educational institutions and students pursuing a postsecondary education. Programs include assistance for the improvement and expansion of American educational resources for international studies and services, grants to improve instruction in crucial academic subjects, and construction assistance for academic facilities. Also included are programs of student financial assistance, including Pell Grants, Supplemental Educational Opportunity Grants, Grants to States for State Student Incentives, Work-Study, Federal Direct Student Loans, Stafford Loans, Parent Loans for Undergraduate Students (PLUS), Supplemental Loans for Students (SLS), Consolidation Loans, and Perkins Loans.

**Special Education and Rehabilitative Services** The Office of Special Education and Rehabilitative Services (OSERS) provides leadership to ensure that people with disabilities have services, resources, and equal opportunities to learn, work, and live as fully integrated, contributing members of society. OSERS supports programs that serve millions of disabled children, youth, and adults and that impact on the lives of the Nation's 49 million citizens with disabilities. It coordinates the activities of the Office of Special Education Programs, which works to help States provide quality educational opportunities and early-intervention services to help students with disabilities achieve their goals. OSERS' Rehabilitation Services Administration, among other efforts, supports State vocational rehabilitation programs that give disabled people the education, job training, and job placement services they need to gain meaningful employment. OSERS' National Institute on Disability and Rehabilitation Research supports

research and technological programs that are crafting blueprints for a barrier-free, inclusive society.

**Vocational and Adult Education** The Assistant Secretary for Vocational and Adult Education administers grant, contract, and technical assistance programs for vocational-technical education and for adult education and literacy. The Office is also responsible for coordinating these programs with other Education Department and Federal programs supporting services and research for adult education, literacy, and occupational training.

**Regional Offices** Each regional office serves as a center for the dissemination of information and provides technical assistance to State and local educational agencies and other institutions and individuals interested in Federal education activities. Offices are located in Atlanta, GA; Boston, MA; Chicago, IL; Dallas, TX; Denver, CO; Kansas City, MO; New York, NY; Philadelphia, PA; San Francisco, CA; and Seattle, WA.

## Federally Aided Corporations

[These Corporations are supported in part by Federal funds appropriated in the budget of the Department of Education.]

---

### American Printing House for the Blind

*P.O. Box 6085, Louisville, KY 40206  
Phone, 502-895-2405*

President  
Chairman of the Board

TUCK TINSLEY  
JOHN BARR III

---

The American Printing House for the Blind was incorporated by the Kentucky Legislature in 1858 to assist in the education of the blind by distributing Braille books, talking books, and educational aids without cost to

educational institutions educating blind children pursuant to the act "To Promote the Education of the Blind," as amended (20 Stat. 467), adopted by Congress in 1879.

## Gallaudet University

800 Florida Avenue NE., Washington, DC 20002  
Phone, 202-651-5000. Internet, <http://www.gallaudet.edu/>.

Chairman, Board of Trustees  
President, Gallaudet University  
Vice President, Academic Affairs  
Vice President, Administration and Business  
Vice President, Institutional Advancement  
Vice President, Precollege National Mission Programs

GLENN B. ANDERSON  
I. KING JORDAN  
ROSLYN ROSEN  
PAUL KELLY  
MARGARETE HALL  
JANE K. FERNANDES

The Columbia Institution for the Instruction of the Deaf and Dumb, and the Blind was incorporated by act of February 16, 1857 (11 Stat. 161). An amendatory act of February 23, 1865 (13 Stat. 436), changed the name to the Columbia Institution for the Instruction of the Deaf and Dumb. The name was subsequently changed to Columbia Institution for the Deaf by act of March 4, 1911 (36 Stat. 1422). The act of June 18, 1954 (20 U.S.C. 691 *et seq.*), changed its name to Gallaudet College. The Education of the Deaf Act of 1986 (20 U.S.C. 4301) changed the name to Gallaudet University.

Gallaudet University was established to provide a liberal higher education for deaf persons who need special facilities to compensate for their loss of hearing. The primary purpose of the university is to afford its students the intellectual and spiritual development that can be acquired through a study of the liberal arts and sciences.

In addition to its undergraduate program, the University operates a graduate program at the master's level to prepare teachers and other professional personnel to work with persons who are deaf, a research program focusing on problems related to deafness, and continuing education for deaf adults.

**Accreditation** Gallaudet University is accredited by the Middle States Association of Colleges and Secondary Schools, the National Council for Accreditation of Teacher Education, and the Council on Social Work Education.

### **Model Secondary School for the Deaf**

The school was established by act of October 15, 1966 (20 U.S.C. 693), when

the Department of Health, Education, and Welfare entered into an agreement with Gallaudet College for the establishment and operation, including construction, of such a facility. It was established as an exemplary educational facility for deaf students of high school age from the District of Columbia, Maryland, Virginia, West Virginia, Pennsylvania, Delaware, and the rest of the Nation on a space-available basis. The school's mission is to provide maximum flexibility in curricula and to encourage the originality, imagination, and innovation needed to satisfy deaf students' high aspirations.

The objectives of the school are to provide day and residential facilities for deaf youth of high school age, in order to prepare them for college or for postsecondary opportunities other than college; to prepare all students to the maximum extent possible to be independent, contributing members of society; and to stimulate the development of similar programs throughout the Nation.

### **Kendall Demonstration Elementary School**

The School became the Nation's first demonstration elementary school for the deaf by act of December 24, 1970 (20 U.S.C. 695), which authorized Gallaudet College to operate and maintain it as a model that will experiment in techniques and materials, and to disseminate information from these and future projects to educational facilities for deaf children throughout the country. The School is located on the campus of Gallaudet University and is

equipped to serve approximately 200 students.

For further information, contact the Public Relations Office, Gallaudet University, 800 Florida Avenue NE., Washington, DC 20002. Phone, 202-651-5505. Internet, <http://www.gallaudet.edu/>.

## Howard University

2400 Sixth Street NW., Washington, DC 20059  
Phone, 202-806-6100. Internet, <http://www.howard.edu/>.

President

H. PATRICK SWYGERT

Howard University was established by act of March 2, 1867 (14 Stat. 438). It is governed by a 29-member self-perpetuating board of trustees. The University maintains a special relationship with the Federal Government through the Department of Education.

Howard University, jointly supported by congressional appropriations and private funds, is a comprehensive university organization offering instruction in 16 schools and colleges as follows: the college of arts and sciences, the school of engineering, the school of architecture and planning, the school of business, the college of fine arts, the college of medicine, the college of dentistry, the college of pharmacy, the school of law, the school of divinity, the graduate school of arts and sciences, the school of social work, the school of

communications, the school of education, the college of nursing, the college of allied health sciences, and a summer school. In addition, Howard University has research institutes in the following areas: the arts and the humanities, urban affairs and research, drug abuse and addiction, science, space, and technology, small business education, and the study of educational policy.

The University is coeducational and admits students of every race, creed, color, and national origin, but it accepts and discharges a special responsibility for the admission and training of black students.

For further information, contact the Office of University Communications, Howard University, 2400 Sixth Street NW., Washington, DC 20059. Phone, 202-806-0970. Internet, <http://www.howard.edu/>.

## National Institute for Literacy

Suite 200, 800 Connecticut Avenue NW., Washington, DC 20006  
Phone, 202-632-1500

Director

ANDREW HARTMAN

The National Institute for Literacy is an independent Federal organization that leads the national effort towards a fully literate America. By building and strengthening national, regional, and State literacy infrastructures, the Institute

fosters collaboration and innovation. Its goal is to ensure that all Americans with literacy needs receive the high-quality education and basic skills services necessary to achieve success in the workplace, family, and community.



## National Technical Institute for the Deaf

### Rochester Institute of Technology

52 Lomb Memorial Drive, Rochester, NY 14623

Phone, 716-475-6853 (voice/TDD)

President, Rochester Institute of Technology  
Vice President, National Technical Institute for  
the Deaf

ALBERT J. SIMONE  
ROBERT R. DAVILA

The National Technical Institute for the Deaf (NTID) was established by act of June 8, 1965 (20 U.S.C. 681), and after several years of planning, programs began in 1968. Funded primarily through the Department of Education, it is an integral part of a larger institution known as the Rochester Institute of Technology (RIT).

The presence of NTID at RIT is the first effort to educate large numbers of deaf students within a college campus planned primarily for hearing students. Unique in the world, NTID is a vital part of RIT's main 1,300-acre campus in suburban Rochester, NY. It provides educational opportunities for qualified students from every State in the Nation and, through educational outreach, publications, and related service, serves deaf persons throughout the world. In addition, NTID conducts research to better understand the role of deafness in education and employment, and to develop innovative teaching techniques. It develops training activities for its faculty and staff, as well as for other professionals working with deaf persons across the country.

One of the major reasons for NTID's success in helping deaf students join the mainstream of American life is its close working relationship with other RIT colleges in developing career-oriented programs of study. One of RIT's main strengths over the years has been its ability to adapt its educational programs to technological and social change, and NTID helps keep that tradition alive. It has served more than 7,000 deaf students since 1968.

Deaf graduates from RIT have found employment throughout the Nation or

have moved on to advanced academic studies. In academic year 1996-1997, of those who pursued employment, more than 96 percent have been placed in jobs. Of those employed, 71 percent work in business and industry, more than 5 percent in government, and the remaining 24 percent in education and human services.

The Institutes accept applications from U.S. residents, as well as a limited number of international students. An overall eighth grade achievement level or above is required, and, except under special circumstances, an applicant must have completed a secondary program. An applicant also must show evidence of need for special services because of hearing loss and have an unaided better ear average of 70dB ISO. International applicants generally are required to take the Test of English as a Foreign Language (TOEFL) and must provide documentation of availability of financial resources to meet the full cost of attending RIT. References are requested.

Both Institutes are accredited by the Middle States Association of Colleges and Secondary Schools. Rochester Institute of Technology also has been accredited by the Engineers' Council for Professional Development, National Association of Schools of Art, Committee on Professional Training of American Chemical Society, Council on Social Work Education, and the National Accrediting Agency for Clinical Laboratory Sciences.

For further information, contact the Rochester Institute of Technology, National Technical Institute for the Deaf, Department of Recruitment and Admissions, Lyndon Baines Johnson Building, 52 Lomb Memorial Drive, Rochester, NY 14623-5604. Phone, 716-475-6700.

## Sources of Information

Inquiries on the following information may be directed to the specified office, Department of Education, 600 Independence Avenue SW., Washington, DC 20202.

### **Contracts and Small Business Activities**

Call or write the Office of Small and Disadvantaged Business Utilization. Phone, 202-708-9820.

**Employment** Inquiries and applications for employment, and inquiries regarding the college recruitment program, should be directed to the Human Resources Group. Phone, 202-401-0553.

**Organization** Contact the Executive Office, Office of Management. Phone, 202-401-0690. TDD, 202-260-8956.

For further information, contact the Information Resources Center, Department of Education, Room 2434 (FB10B), 600 Independence Avenue SW., Washington, DC 20202. Phone, 800-USA-LEARN. Internet, <http://www.ed.gov/>.